

## On-Line Booking

No matter where you are, you will save time and be conveniently serviced on our web site: [www.wheatonsportcenter.com](http://www.wheatonsportcenter.com)

On-line bookers can reserve a court 6 days in advance beginning at 8:00 a.m., which is a 2 hour advantage over phone reservations.

## Court Availability

- Wheaton Sport Center reserves the right to host 10 tournaments per year, which may affect court availability.
- WSC reserves the right to make changes to these guidelines as deemed necessary.

## Tennis Etiquette

- Talk quietly near tennis courts.
- Do not disturb tennis matches during play.
- Leave courts promptly when time is expired. (Bell sounds at the half hour.)
- Enter and exit courts at entrance closest to your court to avoid disturbing other players.
- Do not walk behind a court during an active point.
- Pass as quickly as possible after completion of a point.
- Before playing, spare equipment should be placed out of the way.
- Proper tennis attire, including shirts worn by all players, is required.
- If time has expired and you have one point to finish, then you may finish your point (should not take longer than 30 seconds).
- If time has expired and you have multiple points in a game to finish, you may do so only if no one is waiting to play. At the end of the game please exit your court.

## Policies and Privileges for Wheaton Sport Center Tennis Plus Adult Members:

- One adult on a Tennis Plus membership may make one reservation per day as a host\* or participant\*\* player six days in advance.
- Reservations begin at 10:00 a.m. for the phone (x326) and 8:00 a.m. for the internet.
- The second adult on the membership may only be the participant\*\* player on a reservation on the same day 6 days in advance.
- The second adult on the membership may make a host\* reservation less than 2 hours of desired time to play.
- If either adult chooses to play a second time on the same day, they must wait 30 minutes before being the participant\*\* on another reservation or they may play on a walk-on basis with no minimum waiting time.
- If an adult member reserves a court, they may not change the court reservation by replacing the host\* with any junior/dependent members.
- If an adult member reserves as the host\* a court with a dependent as a participant\*\*, the adult member(s) must remain on the court during the entire reservation.

## Policies and Privileges for Junior/Dependent Members

- Junior/dependent members, 14 and older, may make a reservation as a host\* 24 hours in advance of desired play.
- Juniors/dependents may not replace a hosting\* adult on any booking for courts booked 1 or more days in advance.

**\*Host—1st name on the reservation**

**\*\*Participant—2nd, 3rd, or 4th name on the reservation**

*Main Member (-01 or -02 on a Membership)  
Dependent (-03, -04, etc. on a Membership)*

## How to make a reservation?

The following information is required for making a tennis reservation:

**Tennis Plus Members:** (6 days in advance)

- Member's first and last name.
- Name of each person with whom they will be playing.
- Singles (book 30 min or 1 hour w/1, 2 or 3 players)
- Singles reservation for service practice is available 24 hrs in advance of desired play.
- Doubles (book 30 min, 1 hour or 1.5 hours w/4 players)

**Health Club Members:** (24 hrs in advance)

- Book a court to play and pay fee.
- Refer above to Tennis Plus Members for how to make a reservation.
- If you are the participant\*\* on a reservation with a Tennis main member, the reservation may be made 6 days in advance; Tennis main member must be the host\* on the reservation.

## Court Check-In

All members and players must check in at the Reception Desk for a court reservation. If there is any substitution, the player canceling must inform the Reception Desk to avoid the no-show fee. All players whose names appear on the court reservation must be actively playing on reserved court.

## Court Cancellations

Court cancellations must be done on-line at a minimum of 24 hours prior to the scheduled reservation or a \$20 late cancel fee will be applied to the hosting\* member's account.

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**630.315.5326 TENNIS OFFICE**

### **No-show Fees**

If a scheduled tennis or health club member does not show for the court, a \$30/person no-show fee will be applied to each member's account (\$30 no-show for each guest).

### **Court Fees/Guest Fees**

A Tennis Plus Member who brings in a guest may use a guest pass or pay the \$20/person court fee. Guests visiting the club must present photo I.D. at each visit and complete a signed guest waiver.

### **Health Club Fees**

Health club members pay a \$20/person court fee to play tennis.

Any guest playing tennis w/a sponsoring member is also \$20/person per reservation.

### **Ball Machine Rental**

The ball machine is available for rent at a 30 min, 60 min., or 90 min. rate. The rate is \$13/30 min., \$19/60 min., \$27/90 min. The guest rate is: \$28/30 min., \$34/60 min., \$42/90 min. Court 1 is used for ball machine rentals.

A driver's license or keys must be left at the Reception Desk in exchange for the ball machine key.

### **Racquet Rental**

Racquet rentals are available at the Reception Desk for \$2/racquet/2 hours. Photo I.D. or keys are given in exchange.

### **Racquet Stringing**

Racquet stringing is available at the Reception Desk. Cost will vary depending on type of string or grip selected. (2 day turn around)

### **Group Tennis Lesson Make up Policy**

Students are responsible for attending the class in which they have registered. If for any reason the student cannot attend a class, they can make that class up in a class that is equal to or one level below the registered class, with prior approval from the instructor. Class must be made up during the current session. Make up classes are NOT guaranteed. Approval is given only if there is no room in the class. No refunds or credits will be given for classes missed.

### **Group Tennis Lesson Refunds**

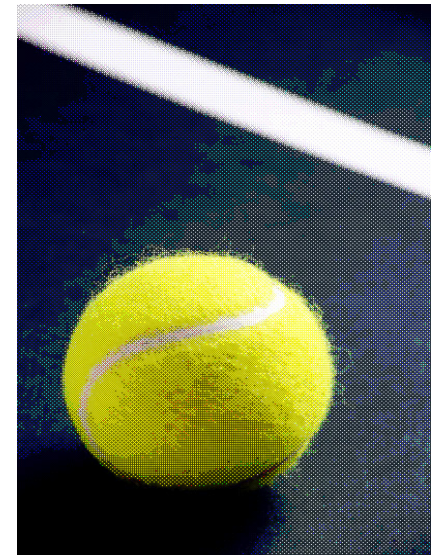
Refunds are given due to long term illnesses or injury that would prevent a participant from completing the remainder of the session and the provision of a Doctor's note. The refund is for the remainder of the current class session and will be calculated from the date the physician's note is submitted.

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# Tennis Policies And Guidelines

## **WHEATON SPORT CENTER**



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